

RACHEL SCHULTZ

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EXPERIENCE

DECEMBER 2023 – CURRENT

MAINTENANCE TECHNICIAN III, JLL (AMAZON)

- Support operation functions in addition to troubleshooting/solving operational equipment issues and develop corrective actions at the HMW3
- CPR Instructor certified through the American Red Cross and providing CPR training to personnel onsite who work the off shifts allowing for more flexibility for both JLL and Amazon employees.
- Mental Health First Aid (USA) certified from the National Council for Mental Wellbeing allows for assisting others who are part of our team with support and information where additional help may be required
- Assisted on multiple SEVs ranging from simple broken equipment to building safety evacuations due to gas leaks in building which includes updating work orders, SEV tickets, calling appropriate personnel/management to ensure they are aware of situations and related updates
- Assisted Controls department in various capacities such as assisting in SEVs by providing an extra hand and documentation/status updates along with being a runner to pick up necessary tools/parts and with brain storming/troubleshooting issues which includes troubleshooting Ladder Logic
- Assign daily work to other technicians on shift, verifying that all work has been completed, reviewing work orders to ensure they are filled out properly, and verification that work orders are closed
- Correctly document all required information ranging from work completed on equipment to parts utilized in repairs in compliance with both JLL and Amazon requirements in APM

JANUARY 2023 – JUNE 2023

FACILITY MAINTENANCE SUPERVISOR, BAXTER HEALTHCARE

- Responsible for directing the Facility Maintenance teams daily activities including setting priorities, assigning work, personnel development and working with other departments/company to ensure manufacturing goals and project deadlines are met.
- Facility Maintenance direct supervisor for first shift consisting of eight direct reports; assisted second shift supervisor with management of all technicians located across two separate buildings.
- Ensured good manufacturing practices (GMPs), good documentation practices (GDPs), environmental health and safety (EHS) guidelines and other applicable regulations were followed by Facility Maintenance Technicians.
- Submitted, maintained, and distributed reports / documents related to attendance, labor, maintenance metrics, safety, and others as required.
- Ordered required parts and scheduled required work that can only take place during plant wide Planned Maintenance Periods (PMPs).

JUNE 2019 – DECEMBER 2022

ENGINEER II/SR ENGINEER, BAXTER HEALTHCARE

- Support project and manufacturing functions in addition to troubleshoot/solve production problems and develop corrective actions for 17 Intravenous manufacturing lines 24/7
- Estimate costs and submit bids for engineering work which includes the research/purchase of new equipment and upgrades to existing equipment; includes preparation of capital authorization requests to include security camera installation and Serialization software upgrades
- Develop and test models of alternate designs and processing methods to assess feasibility, operating condition effects, possible new applications, and necessity of modification
- Correctly document all required information, in compliance with FDA regulations, for packaging equipment, serialization labeling equipment, SCADA, robotics, filling machines with servo-drives, and mixing equipment

MAY 2016 – JULY 2019

BIOMEDICAL EQUIPMENT TECHNICIAN I, AGILITI

- Demonstrated competency to perform operational verification procedures, preventive maintenance, and repair service on various pieces of equipment
- Basic understanding of industry regulatory requirements and ISO standards
- All paperwork and computer data completely entered in a timely and accurate manner to ensure accurate billing and regulatory compliance
- Maintains and projects confidence, enthusiasm, and professional image, demonstrates team orientation and shows respect for others

SEPTEMBER 2014 – MAY 2015

MAINTENANCE SUPERVISOR / PROFESSIONAL MAINTENANCE LEAD, FCA

- Used failure analysis techniques to work towards increasing the efficiency of all 206 machines
- Facilitated cooperation between equipment specialists and maintenance personnel to work towards a goal of zero breakdowns
- Compiled and delivered data pertaining to Stamping equipment to verify current projects and assist in planning additional future projects
- Created, scheduled, and verified multiple types of training for 33 skilled trades workers, which included Electricians, Millwrights, and Pipefitters

AUGUST 2012 – DECEMBER 2013

ENGINEERING TECHNOLOGIST, EXXONMOBIL RESEARCH & ENGINEERING

- Learned basics of industrial controls/electronics and how their functionality/reliability could be improved in the field while ensuring the safety of personnel and equipment
- Assisted team leader in production of 12 safety, normal operation, maintenance, and calibration procedures for new systems installed at oil refining sites
- Created and implemented Records Management plan to save and store classified documents
- Assisted team leader in development/testing of new wire cut-over tool and procedures to allow systems to be transferred from old to new equipment without shutting down any entire system

JULY 2006 – JUNE 2012

SONAR MAINTENANCE TECHNICIAN / SUPERVISOR, UNITED STATES NAVY

- Supervisor in charge of 12 sailors during inspection resulting in an overall score of 95%
- Supervisor and technician of all torpedo maintenance with over 2000 hours of Preventative Maintenance and troubleshooting resulting in 100% completion of all maintenance
- Ordered, tracked, stored, and maintained inventory spare parts that totaled over \$1 Million
- Trained and mentored 5 junior technicians in preventative maintenance, corrective maintenance, system operations and shipboard maintenance policies for hardware and software
- Reorganized, implemented, and maintained required training program for division of 15 sailors consisting of an array of topics ranging from first aid to preventative maintenance
- Conducted training classes, qualification, and re-qualification shoots for firearm training for entire ships company (approx. 250 people)

EDUCATION

JUNE 2014

BACHELOR OF SCIENCE IN ELECTRONICS ENGINEERING TECHNOLOGY - MECHATRONICS

ECPI UNIVERSITY – Northern Virginia, Manassas, Virginia