

RACHEL SCHULTZ

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EXPERIENCE

JANUARY 2023 – JUNE 2023

FACILITY MAINTENANCE SUPERVISOR, BAXTER INTERNATIONAL

- Responsible for directing the Facility Maintenance teams daily activities including setting priorities, assigning work, personnel development and working with other departments/company to ensure manufacturing goals and project deadlines are met.
- Facility Maintenance direct supervisor for first shift consisting of eight direct reports; assisted second shift supervisor with management of all technicians located across two separate buildings.
- Ensured good manufacturing practices (GMPs), good documentation practices (GDPs), environmental health and safety (EHS) guidelines and other applicable regulations were followed by Facility Maintenance Technicians.
- Submitted, maintained, and distributed reports / documents related to attendance, labor, maintenance metrics, safety, and others as required.
- Reviewed, ordered required parts, and scheduled required work that can only take place during plant wide Planned Maintenance Periods (PMPs).

AUGUST 2021 – JANUARY 2023

SENIOR ENGINEER, BAXTER INTERNATIONAL

- Ensured compliance of Baxter and FDA regulations as System Coordinator of seven production finishing lines.
- Point of contact for projects ranging from security camera installations to multiple upgrades of the Serialization system resulting in over \$1 Million.
- Conducted routine training with Galaxy Maintenance Technicians to ensure proper knowledge of operation, troubleshooting, and corrective maintenance of finishing line equipment.
- Collected, maintained, and distributed metrics regarding equipment downtime, safety, and improvements as required.
- Familiar with SCADA, Project, Smartsheet and SharePoint.

JULY 2019 – AUGUST 2021

ENGINEER II, BAXTER INTERNATIONAL

- Responsible for maintenance, servicing, and repair of the Packaging Line Management Systems (PLMS) across 17 production lines.
- Intimate knowledge of Systech Serialization systems enabling the creation, validation, and verification of proper operations of new products.
- Observed good manufacturing practices (GMPs), good documentation practices (GDPs), environmental health and safety (EHS) guidelines and other applicable regulations.
- Organized, tracked, and completed over 200 incomplete documentation records from over a four-year period.
- Reviewed, scheduled, and executed required work required to be completed during plant wide Planned Maintenance Periods (PMPs).
- Enforced regulatory and safety guidelines applicable to the medical / pharmaceutical industry.
- Interact with other departments to analyze and solve problems related to equipment along with manufacturing, quality, engineering, and personnel issues.

MAY 2016 – JULY 2019

BIOMEDICAL EQUIPMENT TECHNICIAN I, AGILITI

- Demonstrates competency to perform operational verification procedures, preventive maintenance, and repair service on various pieces of equipment.
- Basic understanding of industry regulatory requirements and ISO standards.
- All paperwork and computer data completely entered in a timely and accurate manner to ensure accurate billing and regulatory compliance.
- Maintains and projects confidence, enthusiasm, and professional image, demonstrates team orientation and shows respect for others.

AUGUST 2015 – APRIL 2016

PART TIME KEY HOLDER/MANAGEMENT, TEAM MEMBER, JOANN FABRIC & CRAFTS

- Assist customers in finding items throughout the store, cutting fabric, checking out and assisting with completing projects.
- Manage personnel, conduct opening procedures, closing procedures, receiving of inventory, deposit, and required daily reports.

SEPTEMBER 2014 – MAY 2015

MAINTENANCE SUPERVISOR / PM LEAD, BELVIDERE STAMPING PLANT

- Used failure analysis techniques to work towards increasing the efficiency of all 206 machines.
- Facilitated the cooperation between equipment specialists and maintenance people to work towards a goal of zero breakdowns.
- Compiled and delivered data pertaining to Stamping equipment to verify current projects and to assist in planning additional future projects.
- Created, scheduled, and verified multiple types of training for 33 skilled trades workers, which included Electricians, Millwrights, and Pipe-fitters.

AUGUST 2012 – DECEMBER 2013

ENGINEERING TECHNOLOGIST, EXXONMOBIL RESEARCH & ENGINEERING

- Learned the basics of industrial controls and electronics and how their functionality and reliability could be improved in the field while ensuring the safety of personnel and equipment.
- Assisted team leader in production of 12 safety, normal operation, maintenance, and calibration procedures for new systems installed at oil refining sites.
- Created and implemented sectional and divisional Records Management plan to correctly save and store classified documents.
- Assisted team leader in development and testing of new wire cut over tool and procedures to allow systems to be transferred from old equipment to new without fully shutting down any entire production system.

JULY 2006 – JUNE-2012

MAINTENANCE SUPERVISOR / SONAR TECHNICIAN, U.S. NAVY

- Work center supervisor in charge of 12 sailors and lead technician during INSURV inspection resulting in a score of 100% for both the submarine detection and for the status of equipment, which resulted in an overall score of 95%.
- Supervisor and technician of all torpedo maintenance with over 2000 hours of Preventative Maintenance and troubleshooting resulting in 100% completion of all maintenance.
- Documented, logged, and conducted over 4000 hours of troubleshooting and corrective maintenance on Sonar equipment.

MAINTENANCE SUPERVISOR / SONAR TECHNICIAN, U.S. NAVY (CONTINUED)

- Ordered, tracked, stored, and maintained all inventory of Maintenance Assisting Modules and spare parts that totaled over \$1 Million.
- Trained and mentored 5 junior technicians in preventative maintenance, corrective maintenance, system operations and shipboard maintenance policies for both hardware and software.
- Reorganized, implemented, and maintained required training program for division of 15 sailors which consisted of teaching of multiple different topics ranging from first aid and holiday safety to preventative maintenance and damage control for equipment.
- Conducted training classes, qualification, and re-qualification shoots for fire arm training for entire ships company (approx. 250 people) which included proper usage of firearms (9mm, M4, M16, M500 Shotgun) and ammunition, safety precautions, correct terminology of parts, and possible situations where the use of firearms would be necessary at multiple times throughout the year.

JUNE 2004 – MAY 2006

TECHNOLOGIST, HARVARD VETERINARY CLINIC

- Administered medications, vaccines, and treatments as prescribed by veterinarian.
- Took/developed x-rays and collected/performed laboratory tests, such as urinalyses and blood labs.
- Collected and recorded animals' case histories and assisted with restrain animals during exams and procedures.
- Printed and mailed monthly post cards to clients reminding them what health care was due for their pets.

EDUCATION

JUNE 2014

B.S. ELECTRONICS ENGINEERING TECHNOLOGY - MECHATRONICS

ECPI UNIVERSITY – MANASSAS, VIRGINIA